



J. TYLER McCaULEY
AUDITOR-CONTROLLER

COUNTY OF LOS ANGELES DEPARTMENT OF AUDITOR-CONTROLLER

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September 18, 2006

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: J. Tyler McCauley 
Auditor-Controller

Subject: **REQUEST TO AMEND EXISTING INFORMATION TECHNOLOGY
SUPPORT SERVICES MASTER AGREEMENT (ITSSMA) WORK
ORDER N01-0254 WITH LOGIC HOUSE, LTD FOR CONTINUED
DEVELOPMENT AND ADMINISTRATION OF COGNOS REPORTS FOR
THE AUDITOR-CONTROLLER'S eCAPS SYSTEM**

This is to advise you of our intent to request the Internal Services Department (ISD) to extend the term of ITSSMA Work Order # N01-0254 with Logic House, Ltd. from October 31, 2006 to March 30, 2008, and increase the maximum Work Order amount from \$299,990 to \$599,990. In accordance with ITSSMA Guidelines, prior notice to your Board is required because execution of the Work Order amendment will cause this Work Order to exceed \$300,000.

BACKGROUND

The Auditor-Controller is implementing the CGI Advantage suite of financial, procurement, inventory and time collection modules under the countywide eCAPS Project. The County standard is to use COGNOS as the business intelligence tool to meet the County's reporting and analysis needs. The eCAPS Project is utilizing COGNOS and requires expert assistance in use of this tool. Consequently, the County bid this project through the ITSSMA process and issued the Work Order with Logic House to provide the required consultant services

The original Work Order was in effect from March 17, 2005 and expires on October 31, 2006 for the total maximum amount of \$299,990. Under this Work Order the consultant provided support for the ongoing COGNOS report development, configuration management, package migrations as well as report modeling. Extension of this Work

Order will continue to provide this support through additional phases of the eCAPS project.

SCOPE OF WORK

The scope of work includes developing and maintaining COGNOS reports performing package migrations, and running the countywide revenue, expenditure, and budget reports. This work also includes working with the Auditor-Controller Systems Development staff, as well as the GGSD Technical Project Manager, to communicate status and aid in identifying, defining and resolving technical issues related to the COGNOS product. Furthermore, the consultant interacts with and mentors the County staff assigned to the project to facilitate a transfer of knowledge to County staff.

Phase I of the eCAPS project was implemented by July 1, 2005. Phase II includes Capital Assets, Procurement, Inventory, and Time Collection. The consultant will continue to work on developing COGNOS functionality to meet reporting needs related to activities from either phase.

JUSTIFICATION

The eCAPS Project is the County's enterprise financial system used to carry out all the County's fiduciary responsibilities, specifically to create and maintain the official County vendor list, pay all county vendors, account for all County expenditures, and revenue, as well as load and monitor performance against the official County budget. In each of these areas, the COGNOS reporting tool plays a vital role, producing the reports that allow for accurate assessment of the County's financial condition. Currently, the County is developing COGNOS resources to support these systems. However, the Auditor needs to use contracting resources to supplement the County's Cognos staff.

FISCAL IMPACT


The consultant's hourly rate for this Work Order will remain the same during the extended term. The term of the Work Order will be extended for five months to March 30, 2007 and the maximum Work Order amount will be increased by \$300,000 to a maximum Work Order amount of \$599,990.

CLOSING

Consistent with the ITSSMA policies and procedures, we are informing your Board of our intention to amend this Work Order. In two weeks time, we will instruct ISD to proceed with the amendment to the current Work Order. If there are any questions regarding this Work Order request, please have your staff contact Glenn Shaw, Division Manager, Systems Division, Auditor-Controller, at (213) 974-0381.

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Director, Internal Services Department

NOTED AND APPROVED:



Jon W. Fullinwider
Chief Information Officer

9-22-06
Date